

F.No. 16-MFPI/14-CEFPPC
भारत सरकार
Government of India
खाद्य प्रसंस्करण उद्योग मंत्रालय
Ministry of Food Processing Industries
पंचशील भवन, अगस्त क्रांती मार्ग
Panchsheel Bhavan, August Kranti Marg
नई दिल्ली New Delhi – 110 049

Date: 11.07.2017

Subject: Operational Guidelines for the Scheme for Creation / Expansion of Food Processing & Preservation Capacities under KISAN SAMPADA YOJANA (KSY).

Government of India (GoI) has approved a new Central Sector Scheme – KISAN SAMPADA YOJANA (KSY) for the period upto 2019-20 to be implemented by Ministry of Food Processing Industries (MoFPI). Under KSY, a new Scheme for Creation / Expansion of Food Processing & Preservation Capacities (CEFPPC) has been approved. After detailed interactions with the stakeholders, the operational guidelines for implementation of the Scheme for Creation / Expansion of Food Processing & Preservation Capacities have been formulated.

The operational guidelines for implementation of the scheme for Creation / Expansion of Food Processing & Preservation Capacities (CEFPPC) are attached for the information of all the stakeholders and public at large. These operational guidelines will be applicable to the proposals to be invited by this Ministry in future under this Scheme.

Encl: as above


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MINISTRY OF FOOD PROCESSING INDUSTRIES

Operational Guidelines for implementation of Scheme for Creation / Expansion of Food Processing & Preservation Capacities

1. Objectives:

The main objective of the Scheme is creation of processing and preservation capacities and modernization /expansion of existing food processing units which will help in increasing the level of processing, value addition and thereby lead to reduction of wastage and enhancement of farmer's income.

2. Eligible sectors:

Food processing sectors eligible under the Scheme includes –

- (i) Fruits & vegetables processing,
 - (ii) Milk Processing
 - (iii) Meat/poultry/fish processing,
 - (iv) Ready to Eat / Ready to Cook Food Products/ Breakfast cereals/ Snacks / *bakery* and other food products.
 - (v) Grains/pulses, oil seed milling and processing based on modern technology.
 - (vi) Modern Rice milling, *preference will be given to Eastern (Odisha, W. Bengal, Bihar & Jharkhand) & North Eastern States.*
 - (vii) Other agri-horti products including spices, coconut, soybean, mushroom processing, honey processing etc.
 - (viii) *Fruits/ Honey based wines.*
 - (ix) *Natural Food flavors, food additives/ food extracts & colours, oleoresins (not synthetic), guar gum, cocoa products etc.*
 - (x) *Processing plants that makes food products fit for human and animal consumption to be set up in Mega Food Parks.*
- The activities related to manufacture of aerated water, packaged drinking water and carbonated drinks will not be considered for financial assistance under the Scheme.
 - For the proposals under grain milling sector (i.e. Rice, Pulse, Flour milling) 15% of the total allocated budget *may* be utilized each year for release of grant.

3. Indicative list of eligible processing activities–

The processing units undertake a wide range of processing activities which result in value addition, enhancing shelf life of the products and reduction of wastage. An indicative list of processing activities which may be undertaken by the processing units is given below.

- (a) sorting, grading, washing, peeling, cutting, sizing;
- (b) blanching, crushing, extraction, pulping;
- (c) drying, de-husking, de-hulling, splitting, depodding, deseeding, colour sorting, pulverization, extrusion, freeze drying / dehydration, frying, etc.;
- (d) Pasteurization, homogenization, evaporation, concentration, etc.
- (e) Packaging facilities like canning, aseptic packaging, vacuum packaging, bottling, edible packaging, labelling, any other specialized packaging etc.
- (f) Chemical preservation, pickling, fermentation or any other specialized facility required for preservation activities etc.
- (g) Individual Quick Freezing (IQF), blast freezing, plate freezing, spiral quick freezing etc.
- (h) Controlled temperature transport like coolers / refrigerated / insulated / ventilated transport.
- (i) All other processing / preservation/ transport / storage facilities etc. adjunct to value

addition and shelf life enhancement of food products would be eligible. Standalone activities like temperature controlled transportation/ storage facilities etc. will not be considered under this scheme. The project should include and result in creation/ increase in processing capacity.

Note: The above list is only illustrative and not exhaustive list of food processing activities. Food Processing Industry is fast growing industry and several innovative processing technologies are being developed day by day which will also be considered under this scheme with recommendations of technical committee.

4. Eligible organizations:

- (i) Organizations such as Central and State PSUs / Joint Ventures / Farmer Producer Organizations (FPOs)/ NGOs / Cooperatives / SHG's / Public and Pvt. companies / limited liability Partnerships, corporate entity/ proprietorship firms/ Partnership firms engaged or propose to engage in creation/ expansion/ modernization of food processing and preservation capacities would be eligible for financial assistance under the scheme.
- (ii) Grant in aid to any eligible organization, including its subsidiary company/ Group Company or any other company/ entity wherein any of the same person/ persons are holding controlling stake, would be limited to one unit.

5. Preference to the proposals:

The order of preference for selection of projects will be as under:

- a) Allocation of Food processing units shall be done on the basis of notional State-wise allocation. The State-wise allocation of units is provided at Appendix 'A'. The allocation of the units shall be done through EOI.
- b) The proposals for creation/ expansion/ modernization of food processing & preservation unit in Mega Food Parks assisted by the Ministry will be given preference within the State allocation.
- c) In order to approve the proposal for financial assistance within a State, preference will be given to the units being set up in the Mega food parks in that State, irrespective of the merit order of the proposals. (**Illustration:** *In case the proposal to be located in Mega Food Park gets 60 marks and proposal to be located in non-Mega Food Park location gets 70 marks in the same State, in such a scenario both are meeting the benchmark criterion of minimum 60 marks (refer Appendix-J), however, preference will be given to the proposals to be located in Mega Food Parks*)
- d) In case of lack of suitable proposals with in a State, MoFPI would reserve the right to allocate such proposals to the other States with preference to units proposed in MFPs of that State. (**Illustration:** *For example total 9 proposals are to be considered from Haryana State. In response to EoI, if only 3 eligible proposals are received which are to be located in Mega Food Park and 3 eligible proposals are received for non- mega food Park locations, then total 6 eligible proposals will be considered of Haryana State and remaining 3 proposals will be allocated to those States where allocation of proposals is lesser than the eligible proposals received, which are to be located in Mega Food Park of respective States*)

6. Pattern of assistance:

The scheme envisages financial assistance to food processing units in the form of grant-in-aid as under:

- 35% of the eligible project cost subject to a maximum of Rs. 5.00 crore in General Areas;
- 50% of the eligible project cost subject to a maximum of Rs. 5.00 Crores in North Eastern States including Sikkim and Difficult areas including Himalayan States (Himachal Pradesh, J&K & Uttarakhand), State Notified ITDP areas and Islands.

7. **Project Management Agency (PMA):**

- (i) MOFPI will engage professional agencies as PMAs to assist in implementation of the scheme.
- (ii) Project Management Agencies will be selected on bidding basis for examination, evaluation and monitoring of the proposals. They will be paid professional fees as per lowest quoted rate. Roles and responsibilities of the PMA are given in **Appendix –M**.

8. **Ineligible components:** The following items will not be eligible for calculation of the grant for the unit

8.1 Ineligible items of civil works:

- a) (i) Compound wall. (ii) Administrative Office Building. (iii) Labour quarters for employees/ workers. (iv) any other civil work not directly related to the production and processing.
- b) Cost of land shall not be considered as part of eligible project cost.

8.2 Ineligible list of plant and machinery:

- (i) Fuel, consumables, spares and stores.
- (ii) Computers, AC with ducting and allied office furniture.
- (iii) Personal Transport vehicles.
- (iv) Second hand/ old machines / refurbished machinery.
- (v) All types of service charges, carriage and freight charges, pre-operative expenses.
- (vi) Expenditure on painting of machinery.

Other ineligible items:

- (vii) Stationery items.
- (viii) Consultancy Fee, Margin Money, working capital and contingencies shall not be considered as part of eligible project cost for calculating grant in aid.

This is only an illustrative list and not exhaustive list of ineligible items.

The Inter Ministerial Approval Committee (IMAC) will be the final authority to decide on the admissibility of the grant and the eligibility or otherwise of the items for this purpose.

8.3 Eligible Project Cost :

Includes the cost of plant & Machinery and Technical civil work except for ineligible items as mentioned in paras 8.1 & 8.2 above. Cost of 'Utilities' essential for the plant i.e. Water pipeline, DG set, Boiler, Solid waste treatment plant, ETP etc. will be considered under eligible project cost subject to restriction of above cost being maximum 25% of the total project cost.

9. **Receipt of applications:**

The procedure for receipt of applications is as follows :

Applications under the scheme will be invited through Expression of Interest (EoI). An applicant is initially required to submit their loan application to the bank for appraisal and sanction of the Term loan for the project. The application for financial assistance in the prescribed format need to be submitted online and subsequently hard copy has to be sent by the applicant directly to MoFPI within stipulated time as prescribed in EoI notice.

The proposals have to meet the following basic eligibility criteria to be considered under the scheme :

- i. Before submitting the grant application, applicant shall ensure fulfillment of following eligibility criteria to avail grant in aid under the scheme:
 - a. The promoter's capital/ equity investment on the project should not be less than 20% of the total project cost in case of General areas and 10% of the total project cost in case of NER & Difficult areas. (not applicable to Govt. proposals).
 - b. Availing term loan from the bank/ Financial Institution minimum *20% of the total project cost*.
 - c. Only those proposals shall be eligible in which sanction of term loan has been accorded by the Nationalized Banks/ Private Bank / Scheduled Banks / FI *after the date of advertisement of EoI of this scheme*.
 - d. Date of commercial production should not be prior to the date of submission of application to the Ministry.
 - e. Proposal should have eligible project cost more than Rs. 3 (three) crore. {*Ref. para 8.3 for eligible project cost*}
 - f. The subsidiary company/ related company / group company of the applicant company has not already availed the grant in aid under this scheme. {refer para 4 (ii)}
 - g. Applicants/ Promoters who have availed assistance under any other scheme of the Ministry and apply again under this scheme, then in such cases the previous project (s) should have achieved completion and commenced commercial operation/ production and *successfully completed at least one year* before the date of advertisement of EoI of this scheme.
- ii. The applicant fulfilling the above eligibility criteria under the scheme is required to submit the online application in the prescribed format (**Appendix-B**) attaching therewith complete documents as prescribed in the guidelines at para 12 with continuous numbering on all attached documents in hard copy.
- iii. On receipt of the complete application by the Ministry, an acknowledgement receipt of the application will be sent on registered email IDs to the applicant for future reference.
- iv. Ministry does not hold any responsibility for any proposal pending/ delayed at any level, which could not be submitted to Ministry within the prescribed time limit of EOI. Such proposals shall not be considered.
- v. Applicant shall thoroughly examine and ensure all the documents to be uploaded/ forwarded with the application are in conformity with the scheme guidelines. Incomplete information, deficient documents etc. submitted by the applicant along with application will lead to rejection of proposals.
- vi. Whenever required the applicant would submit the original documents to MoFPI for further processing of the application.
- vii. Mere submission of application with required documents against the EOI does not confer any right on the applicant for claim of grant in aid under the scheme. The grant in aid will be sanctioned on merit and preference criteria based on evaluation of the proposal as per the assessment criteria laid down in the guidelines of the scheme. Grant will be released subject to availability of funds under scheme to the approved projects as per merit order and preference as laid down herein.

10. Procedure for approval of applications / project proposals for financial assistance:

- i. The proposals found prima facie eligible based on the criteria as per para 9 (i) will be evaluated as per the assessment criteria at **Appendix -J** of these guidelines.
- ii. Project Management Agencies (PMAs) will be appointed to examine, evaluate and monitor the project proposals during their implementation.
- iii. The applications complete in all respect will be evaluated by the PMA based on the assessment criteria. The proposals evaluated by the PMA will be examined by the Technical committee for recommending merit based on marks and preference.
- iv. The proposals recommended by the Technical committee will be placed before the Inter Ministerial Approval Committee (IMAC). Details of TC and IMAC is at **Appendix-K**
- v. As per the decision of the IMAC, approval/ rejection/ modification/ revision in proposal or project components, if any, will be communicated to the Applicant with suitable instructions.

11. Procedure for Disbursement of grant:

Grant will be disbursed through bank that has sanctioned term loan for the project. Grant will be credit linked but not back ended and will be released in two instalments each @50% of grant in the following manner:

11.1 Release of 1stinstallment:

The first installment of grant would be released after the firm has utilized 50% of the term loan as well as 50% of promoter's contribution and on production of the following documents by the applicant.

- (i) **Duly notarized Surety Bond** – To be executed by the beneficiary company on Non-Judicial stamp paper of not less than Rs. 100/- (**Appendix-F**).
- (ii) **Bank Certificate** certifying that they have released 50% of term loan and the required expenditure has been made on the project. (**Appendix-D**).
- (iii) **CA certificate** –for actual expenditure incurred on the project as per the means of finances.(**Appendix-H**).
- (iv) **Jt. inspection report of PMA & Bank** –Inspection report verifying the actual physical progress made by the project on the ground, matching the expenditure claimed in CA certificate. (**Appendix-C**).
- (v) **NOC from Pollution Control Board** (consent to establish)
- (vi) **PFMS Registration** – Controller General of Accounts (CGA) registration of firm under agency type “private sector companies” and under the scheme name “National Mission on Food Processing (SAMPADA) CS (9535)”.

A) The applicant/ Bank needs to create one dedicated bank (Escrow) account with respect to the Promoter(s) contribution and term loan for implementation of the project. Details of these bank accounts are to be provided in the ECS mandate form as provided in **Appendix-L** so as to transfer the grant in same account.

B) **Compliance of any other Terms & conditions** mentioned in the approval letter of the grant in aid issued by the Ministry.

11.2 Release of 2nd Installment:

The second instalment of the grant would be released only after confirming the commencement of commercial production through joint physical verification by the PMA & bank and submission of documents specified below regarding utilization of 1st instalment of grant and 100% of Term Loan as well as 100% of Promoter's contribution as per the approved means of finances.

- (i) **Chartered Accountant Certificate** – Actual expenditure incurred on the project as per the approved means of finance and 100% utilization of Promoters contribution and 100% of Term loan **(Appendix-H)**.
- (ii) **Bank Certificate** – certifying that they have released 100% of term loan and Bridge loan if any and 1st installment released has been credited in dedicated account and request to conduct joint inspection **(Appendix- E)**.
- (iii) **Statement of Expenditure/ utilization of funds released:** Indicating the details of the payments made towards implementation of the project. **(Appendix-I)**
- (iv) **Chartered Engineer Certificates** – certifying the Item wise and cost wise details of Technical civil works completed duly certified by Chartered Engineer (Civil) and Item wise and cost wise details of Plant & Machinery installed duly certified by Chartered Engineer (Mechanical).
- (v) **NOC of Pollution Control Board** - (Consent to operate)
- (vi) Valid copy of License issued under **FSS Act, 2006**.
- (vii) **Joint inspection report of PMA and Bank** – Inspection report verifying the actual physical progress of the project at the ground including commercial production. **(Appendix- N)**.

A) Compliance of any other Terms & conditions mentioned in the approval letter of the grant in aid issued by the Ministry.

B) Before release of 2nd (final) installment of grant in aid, eligible grant in aid for the project will be recalculated based on the appraised/ actual cost, whichever is less, for the already approved items and grant will be released accordingly.

11.3 Other conditions:

- i. The decision of the Ministry in all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, grant approved and imposition of penalty will be final and binding on the applicant.
- ii. In case the banks/ FIs utilize the amount released, in contravention of the scheme guidelines, the Bank/FIs shall be liable to refund such amount to the Government alongwith interest at PLR of the said bank. In case of a dispute about the correctness of the said demand, the matter shall stand referred to the Competent Authority of Arbitrators as established by the Government of India.

12. Documents required to be submitted at the time of submitting the application by applicant:

(application required to be submitted **online** and following documents need to be uploaded with application in pdf format)

- (i) Application in the prescribed format **(Appendix-B)**. *(fillable application template will be available in online platform of the Ministry)*
- (ii) Detailed Project Report (DPR) (indicating financial and technical profile of the promoter (s), domain expertise available with firm, raw material availability in the area, arrangements for raw material procurement, marketing strategy of proposed products, process flow diagram of proposed products with production capacity per day, technology proposed for the various activities in process line, financial estimates with key financial parameters, P&L statement, employment generation (Direct, Indirect) , number of farmers to be benefitted & farmer linkages etc.)
- (iii) Bank appraisal and techno-economic viability report. *(The copy of DPR stamped by the bank will not be acceptable as bank appraisal)*
- (iv) Sanction letter of term loan from bank / financial institutions. (Clearly indicating the

- amount of term loan approved and sanctioned)
- (v) Certificate of incorporation/registration of the organization, Memorandum and Articles of Association and Bye laws of the society (if applicable)/ partnership deed etc.
 - (vi) Latest Annual Report and Audited Statement of Accounts, in case of expansion / modernization proposals/cases. This will not be applicable for new entrepreneur.
 - (vii) Item wise and cost wise details of Technical civil works envisaged duly certified by Chartered Engineer (Civil).
 - (viii) Item wise and cost wise details of Plant & Machinery envisaged duly certified by Chartered Engineer (Mechanical).
 - (ix) An undertaking to be furnished by the applicant as per **Appendix- G**
 - (x) Notarized English version of land allotment/ ownership document (in case it is in any of the regional languages).
 - (xi) IEM registration/ Entrepreneur's Memorandum etc.

13. Implementation and monitoring of the projects sanctioned:

- i. The implementation schedule for the projects would be 18 months from the date of the issue of approval letter. In exceptional circumstances, for the reasons beyond the control of the promoter (s), the implementation period may be extended with approval of IMAC.
- ii. In case of non-adherence of time lines, *a penalty of 1% of the quantum of instalment amount due for release for that instalment, will be imposed for each month's delay beyond the stipulated timeline. The maximum amount of penalty, however, shall not exceed 10% of the instalment to be released to the project.*
- iii. It will also be binding on the applicant to allow inspection/ physical verification of the unit at any time by representatives of Ministry.
- iv. Promoter would be required to prominently display on the front of the project building/ vehicles stating that the **"Project is assisted by the Ministry of Food Processing Industries, Government of India"**.

14. Recall of Grant :

The Ministry will have the authority to recall the grant -

- i. If the project is not completed in time within the approved project period including extension if any, then the grant-in-aid released to the applicant, will have to be refunded to the Ministry of Food Processing Industries forthwith but not later than 30 days after a notice is given by MOFPI in this regard.
- ii. If the assisted project stops its commercial operations within three (3) years from the date of commencement of commercial production of the project.
- iii. MoFPI will have the discretion to recall the grant, if during such period, it comes to the notice of the Ministry that the grant has been availed by manipulating / concealment of information / facts or that the grant has been utilized for purposes other than those for which it was sanctioned.

15. Jurisdiction of Court :

Any dispute arising out of selection of proposals and implementation of approved project under this scheme guideline will be subject to Courts/ Tribunals having jurisdiction over Delhi.

State-wise share of Agri Produce

Sr. No.	State	2010-11	2011-12	2012-13	2013-14	2014-15	Overall	No of units	No of units* allocated
1	Andhra Pradesh	6.07%	6.00%	6.33%	6.32%	5.68%	6.08%	15.20	12
2	Arunachal Pradesh	0.09%	0.12%	0.11%	0.11%	0.12%	0.11%	0.27	3
3	Assam	1.57%	1.51%	1.63%	1.50%	1.76%	1.59%	3.99	5
4	Bihar	5.46%	5.89%	6.14%	5.52%	5.56%	5.71%	14.28	11
5	Chhattisgarh	2.01%	1.95%	2.08%	2.11%	2.18%	2.07%	5.16	6
6	Goa	0.09%	0.10%	0.08%	0.09%	0.09%	0.09%	0.23	3
7	Gujarat	6.54%	6.54%	6.16%	6.90%	6.57%	6.54%	16.36	12
8	Haryana	4.48%	4.56%	4.39%	4.47%	4.35%	4.45%	11.13	9
9	Himachal Pradesh	0.80%	0.70%	0.69%	0.73%	0.70%	0.72%	1.81	4
10	Jammu & Kashmir	1.13%	1.07%	0.99%	0.99%	0.94%	1.02%	2.56	4
11	Jharkhand	1.34%	1.56%	1.62%	1.53%	1.60%	1.53%	3.82	5
12	Karnataka	5.70%	5.40%	5.25%	5.19%	5.38%	5.38%	13.46	11
13	Kerala	2.34%	2.32%	2.23%	2.20%	1.82%	2.18%	5.45	6
14	Madhya Pradesh	5.69%	7.00%	8.16%	7.76%	9.10%	7.54%	18.86	14
15	Maharashtra	7.17%	6.81%	6.39%	7.31%	6.34%	6.80%	17.01	13
16	Manipur	0.18%	0.19%	0.16%	0.19%	0.18%	0.18%	0.45	3
17	Meghalaya	0.16%	0.16%	0.16%	0.18%	0.19%	0.17%	0.43	3
18	Mizoram	0.08%	0.10%	0.09%	0.10%	0.10%	0.09%	0.23	3
19	Nagaland	0.15%	0.19%	0.18%	0.23%	0.23%	0.20%	0.49	3
20	Orissa	2.92%	2.88%	2.99%	2.95%	3.05%	2.96%	7.39	7
21	Punjab	6.46%	6.26%	6.25%	6.23%	6.08%	6.26%	15.64	12
22	Rajasthan	6.68%	6.48%	6.37%	6.18%	6.81%	6.50%	16.26	12
23	Sikkim	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%	0.13	3
24	Tamil Nadu	6.10%	6.14%	5.04%	5.47%	5.18%	5.59%	13.96	11
25	Telangana	3.13%	2.86%	3.11%	3.14%	3.00%	3.05%	7.62	7
26	Tripura	0.30%	0.29%	0.32%	0.33%	0.34%	0.32%	0.79	3
27	Uttar Pradesh	14.55%	14.73%	14.75%	14.44%	14.42%	14.58%	36.45	24
28	Uttarakhand	0.82%	0.80%	0.79%	0.76%	0.76%	0.79%	1.96	4
29	West Bengal	7.64%	7.03%	7.24%	6.78%	7.19%	7.18%	17.94	13
30	A & N Islands	0.04%	0.04%	0.04%	0.04%	0.04%	0.04%	0.09	3
31	Chandigarh	0.01%	0.01%	0.01%	0.01%	0.01%	0.01%	0.03	3
32	D & N Haveli	0.01%	0.01%	0.01%	0.01%	0.01%	0.01%	0.02	3
33	Delhi	0.22%	0.20%	0.15%	0.15%	0.13%	0.17%	0.42	3
34	Daman & Diu	0.01%	0.00%	0.01%	0.01%	0.01%	0.01%	0.01	3
35	Lakshadweep	0.01%	0.01%	0.01%	0.01%	0.01%	0.01%	0.03	3
36	Pondicherry	0.04%	0.03%	0.04%	0.04%	0.04%	0.04%	0.09	3
								250.00	250.00

*All the 36 States/ UTs have been allocated 3 units each and thereafter remaining 142 units allocated as per the overall production percentage of the respective States.

Application Format for Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.

S.No.	Particulars	Details
1. State/UT:		
2. Whether the unit is proposed to be set up in a MFP in a state and name of MFP (enclose documents in proof of the same):		
A. Promoters		
1	Name & Address of the Promoter including telephone, fax, e-mail etc. Aadhar No, PAN /TIN/TAN Number	
2.	Type of organisation like Govt. Institution /organisation, Pvt. Ltd. Co, FPO, NGO, Co-operative, Proprietorship, Partnership Co. etc.	
3.	Background/credentials of applicant organisation	
4.	Financial Status (Net worth of Promoters/company, details of existing company etc to be enclosed separately alongwith details)	
5.	Existing Industry if any	
B. Project Description		
6.	Name of the Project	
7.	Location/Area of the project	
8.	Products/By Products	
9.	Process with complete flow chart	
10.	Technology (Indigenous/ imported)	
11.	Capacity of the Plant/Unit	
12.	In case of expansion/modernisation of existing facilities/unit (details of existing capacity and proposed capacity after expansion, alongwith capacity utilisation)	
C. Project Cost		
13.	Capital Investment (Fixed Capital) i. Land Area Cost ii. Building iii. Civil Works iv. Technical Civil Works	
14.	Plant & Machinery (Indigenous) (Capacity/Specification /Cost)	
15.	Imported Plant &Machinery (Capacity/Specification /Cost)	
16.	Pre-operative expenses	
17.	Working Capital	
18.	Raw Material/Packaging (Source/Quantity/Cost)	
19.	Labour (Quantity/Cost)	
20.	Effluent Disposal (Method/Machinery/Cost)	

20 (A)	Any other items (Please specify)		
D. Means of Finance (indicating proposed & appraised means of finance, separately)			
21.	Means of Financing a) Equity (Promoter/Foreign/Other) b) Loan (Term/working capital) c) Grant in aid d) other sources (Venture capital etc)		TOTAL
22.	Financial Benchmarks a) Cash Flow b) Break Even Point c) Internal Rate of Return d) Debt Equity Ratio e) Debt Service Coverage Ratio		
23.	In case of expansion/modernisation all the above benchmarks to be given separately- existing as well as projected		
24	In case of expansion/modernisation proposals Audited Balance sheet of last three years to be enclosed.		
E. Marketing			
25.	Marketing a) Existing Market b) Future Demand c) Marketing Strategy d) Linkage to farm/backward linkages e) Forward market linkages		
F. Implementation Schedule			
26.	Item of work	Date of implementation (Bar charts/ Milestone Charts may be enclosed)	
G. Personnel			
27.	Details of technical & Managerial personnel (Operation, Maintenance, managerial, finance, marketing etc.) required & available with qualification and experience.		
H. Employment Generation- Direct/Indirect			
28.	a) Direct b) Indirect		

Date:
Place:

Signature
Name and Designation
Seal of the organisation

Joint Inspection Report

Date: _____

To,

The Jt. Secretary,
Ministry of Food Processing Industries
Panchsheel Bhavan, August Kranti Marg
New Delhi - 110049

Subject : Inspection & Physical verification of M/s _____ (Name of the firm with address of project location) for consideration of the release of grant-in-aid under the Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.

The details of the unit:

S.No.	Particulars	Details	
A	Project Details		
1.	Name of the Project		
2.	Location/Area of the project/ Name of State/UT.		
3.	Whether the project is in MFP, name and plot no.		
4.	Products/By Products to be manufactured (list of products)		
5.	Capacity of the project (MT/ annum)		
6.	In case of expansion/modernisation of existing facilities/unit (details of existing capacity and proposed capacity after expansion & alongwith capacity utilisation)		
B	Project Cost	(Amount in Crores)	
		As appraised by the bank	Actual as on _____
	i. Land /Plot area Cost		
	ii. Civil Works		
	iii. Cost of Plant & Machinery		
	iv. Others		
	Total cost		
C	Means of Finance (appraised means of finance)		
	i. Equity (Promoter/Foreign/Other)		
	ii. Loan (Term) (please indicate if TL also included Grant in aid component)		
	iii. Grant in aid		
	iv. other sources		
	TOTAL		
D	Estimated Grant in aid		
1.	Eligible cost of Technical Civil work estimated		
2.	Eligible cost of Plant & Machinery estimated		
3.	Total of the Eligible cost		
4.	Estimated grant in aid worked out (@35%/ 50%)		
E.	Financial Benchmarks (As per bank appraisal report)		

	a) Break Even Point b) Internal Rate of Return c) Debt Equity Ratio d) Debt Service Coverage Ratio	
	In case of expansion/modernisation, all the above benchmarks to be given separately- existing as well as projected	
F. Implementation Schedule (Actual/ proposed dates)		
	(a) date of acquiring land (b) date of start of construction of building (c) date of completion of building (d) date for placing order for plant & machinery (e) date of installation/erection (f) date of trial production and (g) date of commercial production.	
G. Employment Generation- Direct/Indirect		
	a) Direct b) Indirect	
H.	Availability of raw material for the project	
I.	Techno-economic viability of the project :	

The above information is indicated as per the physical verification of the documents for above project. The proposal is recommended for consideration of release of 1st / 2nd instalment of grant in aid as per the guidelines of Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.

(Signature of the Bank Officer with Seal)

Name: _____

Name of the Bank: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____

(Signature of the PMA)

Name: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____

**(Recommendation of Bank for release of 1st installment of grant)
[REFER PARA 11.1 (ii)]**

To
The Under Secretary
Ministry of Food Processing Industries
Panchsheel Bhawan
August Kranti Marg
New Delhi- 110049

**Subject: Recommendation for release of 1st installment of financial assistance in respect of project of M/s
..... (Name & Address of project) -reg.**

Sir,

With reference to Ministry's approval letter no. dated, it is hereby recommended that Ministry may consider release of 1st installment i.e. 50% of approved grant amount in respect of project of M/s (address of project location) Village District State Till now our bank has released..... % of term loan to this project. Following is certified for consideration of release of grant:-

It is certified that:-

- i.** The promoter has utilized 50% of promoter's contribution and 50% of term loan of the approved project cost on the implementation of the project.
- ii.** The term loan in the project is not sanctioned for one or few components but for the entire project as appraised.
- iii.** Activity and component considered in the project for loan are new. No old plant & machinery or component is recommended for consideration of grant.
- iv.** Loan has not been given as advance or as reimbursement of expenditure already incurred by the promoter.
- v.** The grant so released by the Ministry to the bank shall be deemed as estimated (tentative) only and it would be credited in TRA/Escrow Account Number.....
- vi.** In the event of bank recovering its loan liabilities from the promoter in case of default and/ or contravention of the scheme guidelines by the promoter, the Banks shall refund to the Government the grant amount in proportion to its own dues as finally recovered from the defaulter.

(Signature of the Bank Officer with Seal)

Name: _____

Name of the Bank: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____

**(Forwarding letter of Bank for recommending conduct of Joint Inspection before release of 2nd and Final Installment of grant)
[REFER Para11.2]**

To
The Under Secretary
 Ministry of Food Processing Industries
 Panchsheel Bhawan
 August Kranti Marg
 New Delhi- 110049

Subject: Request for conduct of Joint Inspection in respect of project of M/s (Name & Address of project) -reg.

Sir,

The Ministry of Food Processing Industries has released Rs..... as 1st Installment of grant in respect of project of M/s (address of project location) Village..... District..... State..... vide sanction letter no..... dated The grant amount of 1st Installment released to the project has been credited in TRA/ Escrow account no. of the bank and utilized for the project. Now project is complete and has commenced commercial operations on (DD/MM/YYYY). The bank has also disbursed full term loan sanctioned for the above mentioned project. Following documents required for Joint Inspection are submitted with the request to conduct Joint Inspection of the project in connection with release of 2nd and final installment of grant:-

S.No.	Particulars	Yes/No
1.	Details of date-wise release of term loan	
2.	Completion of the project and start of commercial operation by the unit	
3.	Statement of <i>eligible components used for assessing component wise cost and eligible project cost.</i>	
4.	Chartered Engineer Certificates for completed TCW & Installed P/M	
5.	Statement of TRA/ Escrow account of bank in which 1 st Installment of grant has been credited	
6.	C.A. Certificate as per Appendix G	
7.	Copy of consent to Operate from Central/State Pollution Control Board	
8.	Copy of License under Food Safety and Standards Act, 2006	

It is certified that:-

- i. The promoter has spent 100% of promoter's contribution and 100% of term loan of the approved project cost on the implementation of the project.

(Signature of the Bank Officer with Seal)

Name: _____

Name of the Bank: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____

SURETY BOND

KNOW ALL MEN BY THESE PRESENTS that we, M/s _____, a _____ (Type of organization) incorporated / registered under the _____ (Name of the Act) and having its registered office at _____ (hereinafter called the "Obligors") are held fully and firmly bound to the President of India (hereinafter called the "Government") for the sum of Rs. _____ (Rupees _____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the _____ day of _____ in the year Two Thousand _____.

WHEREAS on the Obligors' request, the Government as per Sanction Order No. _____ Dated _____ (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors grants-in-aids-in-aid of Rs. _____ (Rupees _____ only) for the purpose of _____ (description of the project) at _____ out of which the sum of Rs. _____ (Rupees _____ only) have been paid to the Obligors (the receipt of which the Obligors do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained hereinafter which the Obligors have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms & conditions of the grants-in-aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the grants-in-aids and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by the clauses indicated in the scheme guidelines under which the above grant has been sanctioned and any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the guidelines/ bond, the Obligors individually and jointly will be liable to refund to the President of India, the entire amount of the grants-in-aid with interest of 10% per annum thereon. If a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged upto the date of its refund to the Government, unless it is agreed to be carried over.

The Obligors agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive / have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created / acquired constructed largely from out of the grants-in-aid sanctioned by the Government of India, or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligors.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Secretary to the Government of India on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors and;

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors the day herein above written in pursuance of the Resolution No. _____ Dated _____ passed by the governing body of the Obligors, a copy whereof is annexed hereto as Annexure-II and by _____ for and on behalf of the President of India _____ on the date appearing below:-

Signature of the AUTHORISED SIGNATORY
Signed for and on behalf of
(Name of the Obliger in block letters)
(Seal / Stamp of Organization)

1. Signature of witness
Name & Address

2. Signature of witness
Name & Address

TO BE FILLED UP BY THE MINISTRY OF FOOD PROCESSING INDUSTRIES
(ACCEPTED)
For and on behalf of the PRESIDENT OF INDIA

Name: _____
Designation: _____
Dated: _____

Notary Seal & Signature

UNDERTAKING
[REFER PARA 12 (ix)]

I.....(Name of the Lead Promoter/Director) Son of Mr.....(father's name) resident of(residential address) do hereby solemnly affirm and declare/undertake as under:

1. That I am promoter/ director/ partner/ proprietor of M/s..... (name of beneficiary) having its Registration no.Registered Office at (office address of beneficiary).
2. I hereby make application and I am duly authorized in my own right/by management vide its resolution no.dated.....to apply and sign all required documents including this undertaking on behalf of company/partnership firm/cooperative society etc. named as; and am fully aware of the facts relating to the setting up of food processing unit at Survey No....., Village....., Tehsil....., District....., State..... (location of the main facility) for.....(activities to be undertaken by project) and application is being made to the Ministry of Food Processing Industries (MoFPI) under the Central Sector Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.
3. That the term and conditions of the above scheme of the MoFPI under which an application is made by the applicant have been properly read and understood by me and I affirm that the project/ proposal comply with all the terms and conditions of the approval letter and provisions enshrined in the scheme guidelines.
4. That the proposed activities to be undertaken by the project/proposal are covered under the above scheme of MoFPI and no part of the scheme/infrastructure of the project is designed or assigned to be used for any activity other than the activities specified in the application at present or in the near future.
5. It is certified that _____ (name of applicant/Promoter) has not obtained or applied for grants for the same project, component, purpose or activity from any other Ministry or Department of the Government of India or State Government or their agencies.
6. It is certified that the organization's subsidiary company (s)/ related company / group company as well as the applicant company itself availed / not availed financial assistance for a food processing project in the past from the Ministry of Food Processing Industries (MoFPI) or From State Government (Name of the State) under NMFP, if availed, the details thereof furnished as enclosed.
7. It is certified that our company including its subsidiary company (s)/ related company / group company, will not avail more than one grant for creation/ expansion/ Modernization of processing / preservation capacities under this scheme.
8. I also solemnly affirm/undertake that the proposed project components in the application are a completely new activity and not a pre-existing activity or any component thereof.

9. In case of concealment of any facts in this regard, the MoFPI would have right to reject my application out right at any stage.
10. I will meet any shortfall in means of finance due to less admissibility of grant or any future reduction in grant-in-aid or any escalation caused in the cost of the project.
11. I shall not dispose-off or encumber or utilize the assets created wholly or substantially out of government grant for purpose other than those for which they have been sanctioned, without obtaining the prior approval of the sanctioning authority of grant-in- aid.
12. After submission of application for grant under above scheme, I shall not change the ownership of the project, location of project, Name of the company, promoters of the company, Bank /FI without explicit written permission from the Ministry.
13. In case of non-implementation/ delayed implementation of the project the Ministry will have absolute right in cancelling the approval granted and also recall the grant released, if any, along with interest as per the scheme guidelines.
14. I also undertake that all the information furnished in the application and the DPR with respect to the eligibility conditions, etc. are true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom.

Date: _____

Place: _____

Signature of the Applicant/Lead Promoter

(Letter Head of the CA)

CA certificate (With membership No. of CA) in the following format:-

(i) Project Cost:

(Rs. in lakh)

Sl No.	Name of the Component/Item	Project Cost	Cost as appraised by the Bank	Actual Cost
1.	Land			
2.	Building / Civil Works			
3.	Plant & Machinery			
4.	Misc. Fixed Assets			
5.	Others			
	Total			

(ii) Means of Finance:

(Rs. in lakh)

Sl. No.	Item	Project Cost	As per appraisal report	Actual Cost
1.	Promoter's Equity			
2.	Term Loan			
3.	Unsecured Loan			
4.	MoFPI Grant			
5.	Others			
	Total			

Details of unsecured loans, if any, duly certified by CA.

Signature and Seal of C.A.

Statement of expenditure/ utilization of the funds released

Certified that Rs. _____ of grant-in-aid sanctioned by the Ministry of Food Processing Industries towards first/ second instalment of grant in favour of _____ (name & address of the project) has been utilized for the purpose for which it was sanctioned. A statement of accounts showing the expenditure/ utilization of funds released duly signed by the undersigned and counter signed by the Chartered Accountant is enclosed as an **Annexure**.

Signature of Promoter/ Authorized signatory of Company

With Seal

Date. _____

Counter signature of Chartered Accountant

With CA membership No.

Annexure

Statement of expenditure/ utilization of the funds released

SL No	Name of the party	Components	Voucher/ Bill No	Date of Voucher/ Bill	Basic Cost (only for P&M)	Taxes, Freight, installations, Insurance costs (for P&M)	Total Cost	Date of Payment as per Bank Statement	Mode of Payment

Signature of Promoter/ Authorized signatory of Company

With Seal

Date. _____

Counter signature of Chartered Accountant

With CA membership No.

Criteria for Evaluation of proposals under Scheme for creation of food Processing & Preservation capacities

[REFER PARA 10 (i)]

The proposals found *prima facie* eligible based on conditions stipulated in the guidelines will be evaluated as per the following assessment criteria: **(A proposal would have to obtain a minimum of 60 marks in order to become eligible for consideration of grant-in-aid.)**

S.No	Criteria for Evaluation of the proposal		Marks	Max marks	Reference documents to be reviewed
1	Priority Sector				
	a.	For Perishable Products (<i>Fruits & Veg, Meat & Poultry, Milk & Aqua Products etc.</i>)	25	25	DPR/ Bank appraisal and IEM
	b.	For Consumer products (<i>Bakery/Snacks/Breakfast cereals/RTE products etc.</i>)	15		
	b.	For Non- Perishable Products (<i>Grain/Pulse/Oil milling etc.</i>)	10		
2	Leveraging of Investment in the project				
	For General areas			15	DPR/ Bank appraisal
	a.	Proposed private investment including equity and unsecured loan excluding land cost \geq 2 times of grant sought	15		
	b.	Proposed private investment including equity and unsecured loan excluding land cost $<$ 2 times of grant sought	10		
	For NE/ Himalayan States, Island areas & ITDP areas.				
	a.	Proposed private investment including equity and unsecured loan excluding land cost \geq grant sought	15		
	b.	Proposed private investment including equity and unsecured loan excluding land cost $<$ grant sought	10		
3	Investment on Eligible Project cost				
	a.	More than Rs.15 crore	12	12	DPR/ CE Certificate.
	b.	More than Rs 9 crore to 15 crore	08		
	c.	Between Rs. 3 crore to 9 crore	04		
4	Economic Viability of project based on Bank appraisal (key financial parameters viz. IRR, DSCR)				
4a	Internal Rate of Return (IRR)			11	Bank Appraisal Report
	a.	More than 20%	11		
	b.	Between 17% to 20%	08		
	c.	Between 14% to 16.99%	05		
	d.	Less than 14%	00		
4b	Debt Service Coverage Ratio (DSCR)			12	Bank Appraisal Report
	a.	More than 3.0	12		
	b.	Between 2.5 to 2.9	10		
	c.	Between 2.0 to 2.4	08		
	d.	Between 1.5 to 1.9	05		
	e.	Less than 1.5	00		
5	Status of project land				
	a.	Land in possession of applicant with approval for Industrial use.	10	10	CLU permission document.
	b.	Land in possession of applicant without approval for Industrial use.	05		
6	Location of the project				

	a.	Nearness of project from domestic consumption centre/ exports i.e. Metro/ Tier 1 cities/ Ports (within 40 Kms)	05	05	Copy of map
	b.	Nearness of project from domestic consumption centre/ exports i.e. Metro/ Tier 1 cities/ Ports (more than 40 Kms)	03		
7	Days of operations of the core processing facility				
	a.	More than 300 days	10	10	Crop seasonality matrix and data on marketable surplus of the focused crops in the catchment area around the unit.
	b.	More than 250 to 300 days	07		
	c.	Less than 250 days	05		
	Total			100	

INTER-MINISTERIAL APPROVAL COMMITTEE (IMAC)

- | | |
|--|------------------|
| 1. Hon'ble Minister, Food Processing Industries. | - Chairperson |
| 2. Hon'ble Minister of States, FPI | - Co-Chairperson |
| 3. Secretary, FPI, Ministry of Food Processing Industries | - Member |
| 4. Additional Secretary/ Jt. Secretary & Financial Adviser, MoFPI | - Member |
| 5. Joint Secretary, MIDH, Department of Agriculture & Co-operation,
Ministry of Agriculture & FW | - Member |
| 6. Joint Development Commissioner, O/o Development Commissioner
(MSME), Ministry of Micro, Small and Medium Enterprises | - Member |
| 7. Chief Executive Officer (CEO), NITI Aayog | - Member |
| 8. <i>State Government representative</i> | - Member |
| 9. Joint Secretary, (Dealing with scheme), Ministry of Food Processing Industries | - Secretary |

TECHNICAL COMMITTEE (TC)

- | | |
|---|----------------------|
| 1. Joint Secretary, (Dealing with scheme), Ministry of Food Processing Industries | - Chairperson |
| 2. Joint Secretary, Finance, Ministry of Food Processing Industries | - Member |
| 3. Economic Adviser, MoFPI | - Member |
| 4. Director, APEDA, Ministry of Commerce & Industries | - Member |
| 5. Jt. AMA, DMI, Ministry of Agriculture & FW | - Member |
| 6. Managing Director, National Horticulture Board | - Member |
| 7. HOD, Food Process Engineering, IICPT, Thanjavur | - Member |
| 8. HOD, Department of Food Engineering & Technology, NIFTEM | - Member |
| 9. Subject matter specialist (as and when required) | - Special
Invitee |
| 10. <i>State Government representative</i> | - Member |
| 11. Director (Dealing with scheme), Ministry of Food Processing Industries | - Secretary |

Travelling allowance will be reimbursed to the special invitees as per Government rules subject to submission of TA bill alongwith original tickets and bills etc.

Mandate Form
[REFER PARA 11.1.1)]

**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) /REAL TIME GROSS SETTLEMENT (RTGS)
FACILITY FOR RECEIVING PAYMENTS**

DETAILS OF ACCOUNT HOLDER:

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	
PAN/TIN/TAN Number	

BANK ACCOUNT DETAILS:-

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS TELEPHONE NUMBER AND EMAIL	
BRANCH'S IFSC CODE	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incomplete or incorrect information I would not hold the Ministry of Food Processing Industries responsible.

Date

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

(Signature and Seal of Bank)

(Note: Please attach a self-attested photocopy of cheque along with the verification obtained from the bank)

ROLE AND RESPONSIBILITIES OF PROGRAMME MANAGEMENT AGENCY

[REFER PARA 7]

- (i)** Scrutiny of the Proposals received against the EOI/advertisement and assist the Ministry in selection of eligible proposals.
- (ii)** Appraisal of the DPR/projects indicating financial viability, commercial sustainability and socio-economic impact and presentation of the appraisal to the Ministry for approval.
- (iii)** Assist the Ministry in issue of approval letters to the selected projects.
- (iv)** Assist/advise the Ministry in release of the grant to the approved projects. Scrutiny of the proposals for release of grant as per the scheme guidelines. Undertake site inspections to assess the actual physical progress and verify the claims/documents submitted by the applicant for release of grant and make recommendations to the Ministry. In addition to carrying out mandatory site inspections before release of 1st and 2nd installment of grant, the PMA will also carry out quarterly site inspections and additional site inspections as and when requested by the Ministry to ascertain the status of implementation of a particular project.
- (v)** Monitoring and reporting the progress of the projects to the Ministry periodically (Yearly for five year) on the basis of defined milestones or as directed by the Ministry.
- (vi)** Updating the data regularly in the online dashboard monitoring system for monitoring the progress of the assisted projects. The portal will have to be kept updated at all times.
- (vii)** Provide suitable technical inputs on any aspect of the processing/ preservation activities of the project and related matter as and when required by the Ministry.
- (viii)** Assist in formulating, analysis and evaluation of the scheme guidelines.
- (ix)** Provide inputs for preparing reports, templates, forms and check lists related to the effective implementation of the scheme.
- (x)** Provide inputs for preparation of the agenda notes and minutes of the Technical Committee and Inter-Ministerial Approval Committee (IMAC) for the scheme.
- (xi)** Assist the Ministry in analysis of nation wise, state wise and cluster wise requirements of the creation/ expansion of processing/ preservation capacities.
- (xii)** Checking the authenticity of the documents submitted by the applicants.
- (xiii)** Any other duty and responsibility assigned by the Ministry from time to time.

Joint Inspection Report for final installment

Date: _____

To,

The Jt. Secretary,
Ministry of Food Processing Industries
Panchsheel Bhavan, August Kranti Marg
New Delhi - 110049

Subject : Inspection & Physical verification of M/s _____ (Name of the firm with address of project location) for consideration of the release of grant-in-aid under the Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.

The details of the implementation of the project:

S.No.	Particulars	Details	
A	Project Details		
1.	Name of the Project		
2.	Location/Area of the project/ Name of State/UT.		
3.	Whether the project is in MFP, name and plot no.		
4.	Products/By Products to be manufactured (list of products)		
5.	Capacity of the project (MT/ annum)		
6.	In case of expansion/modernisation of existing facilities/unit (details of existing capacity and proposed capacity after expansion & alongwith capacity utilisation)		
B	Project Cost	(Amount in Crores)	
		As appraised by the bank	Actual as on _____
	v. Land /Plot area Cost		
	vi. Civil Works		
	vii. Cost of Plant & Machinery		
	viii. Others		
	Total cost		
C	Means of Finance (appraised means of finance)		
	v. Equity (Promoter/Foreign/Other)		
	vi. Loan (Term)		
	vii. Grant in aid		
	viii. other sources		
	TOTAL		
D	Estimated Grant in aid		
1.	Eligible cost of Technical Civil work Actual or appraised whichever is less		
2.	Eligible cost of Plant & Machinery Actual or appraised whichever is less		
3.	Total of the Eligible cost		
4.	Estimated grant in aid worked out (@35%/ 50%)		
E.	Implementation Schedule (Actual dates)		

	(a) Date of completion of building (d) Date of installation/erection of plant & machinery (f) Date of trial production and (g) Date of start of commercial production.	
F. Employment Generation- Actual		
	c) Direct d) Indirect	
G.	Validity period of FSSAI license.	
H.	Validity of PCB certificate (consent to operate)	
I.	Photographs of the units to be attached.	
J.	Other remarks, if any	

The above information is indicated as per the physical verification of the documents for above project. The proposal is recommended for consideration of release of 1st / 2nd instalment of grant in aid as per the guidelines of Scheme for Creation/ Expansion of Food Processing & Preservation Capacities.

(Signature of the Bank Officer with Seal)

Name: _____

Name of the Bank: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____

(Signature of the PMA)

Name: _____

Address: _____

Phone/ Fax/ Mobile No. _____

Email: _____

Place: _____

Date: _____