

Appointment of Director, National Institute of Food Technology Entrepreneurship and Management – Kundli (NIFTEM-K)

Applications are invited for filling up the vacancy for the post of Director in National Institute of Food Technology Entrepreneurship and Management, Kundli (NIFTEM -K). The Director of NIFTEM-Kundli is the academic and administrative head of the Institute and shall be responsible for the proper administration of the Institute and for imparting of instruction and maintenance of discipline. The powers and functions of the Director are as conferred to him by the NIFTEM Act 2021 and Statutes of NIFTEM. The applicant shall be a distinguished academician with Ph.D or equivalent having at least fifteen years teaching or research experience in the field of Food Science, Technology & Management, and shall have worked as a full Professor at a reputed institution for at least seven years; or shall have food industry experience at a higher level for at least fifteen years. The Director shall hold office for a term of five years from the date on which he/she enters upon his/her office. The age of applicant for the post of Director shall not be more than 65 years as on the date of advertisement for the post. No person shall be appointed as Director for more than two terms. The applicant should be an Indian Citizen. The post carries a fixed pay ₹ 2,10,000 as per Ministry of human Resources and Development order no 1-7/2015-U.II(1) dated 02.11.2017 with a special monthly allowance of ₹ 11,250 and other allowances applicable from time to time as per Rules.

National Institute of Food Technology Entrepreneurship and Management, Kundli (NIFTEM-K) is a pioneer Research and Educational Institution under the Ministry of Food Processing Industries, Government of India. NIFTEM-K has been conferred the Institute of National Importance (INI) status by NIFTEM Act 2021.

The mandate of NIFTEM-K is to offer high quality education, research and skill development specific to the food industry, disseminate knowledge to the food sector, provide referral advice on food standards and provide business incubation facilities.

Interested individuals may apply giving their detailed resume in the prescribed format clearly bringing out research, teaching, industry-academia collaborations and administrative achievements, alongwith justification in support of their candidature, vision statement for the

Institution and contact details of at least two distinguished individuals well acquainted with their work. The application typed in the prescribed format along with enclosures (proofs) may be sent by Registered/ Speed post to the following address within 45 days from the date of issue of this advertisement in Employment News along with necessary documents.

The Registrar

National Institute of Food Technology Entrepreneurship and Management (NIFTEM),

Kundli

Sector 56, Plot No. 97, HSIIDC Industrial Estate

Kundli – 131028, District- Sonapat, Haryana State

Persons employed in Government Departments, Autonomous Organizations and Public Sector Undertaking should send their applications through proper channel with an Advance Copy to the above address. Envelope containing the application form should be inscribed on top of it in bold **“APPLICATION FOR THE POST OF DIRECTOR, NIFTEM - Kundli”**. One copy of the application must be sent electronically to **registrar@niftem.ac.in**. The detailed advertisement and the format of application are attached herewith in the **Annexure 1**.

Note: A certificate from the employer/ competent authority stating that no vigilance case is either pending or contemplated against the applicant is to be attached with the application.

Format of Application for the post of Director, NIFTEM-Kundli

Affix the latest
passport size
photograph

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required; Copies of relevant documents to be enclosed)

1. General Information of Applicant

Name (In Capital Letters)	
Date of Birth (Day/Month/Year) and age as on 01.01.2022	
Correspondence Address	
Phone No.	Mobile No.: Landline No.:
Email	

2. Present Position

a. Designation	
b. Organization	
c. Pay Scale	
d. Date of appointment to the present post	
e. Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria

(07 years Professorship or 15 years food industry experience)

S.No.	Post held	Pay Scale	Organization	Nature of duties	Experience(In Years and Months)

4. Educational Qualification (In chronological order from latest to Graduation level)

S.No.	Qualification	University/Institution	Year	Subject(s) /Topic(s)	% of marks obtained	Distinctions etc.

5. Administrative Experience/post(s) & responsibilities held

S.No.	Post	Organization/ University	Duration Experience (In Years and Months)		Experience(In years and Months)
			From (Date)	To (Date)	
1.	Director				
2.	Dean/Associate Dean				
3.	Head of the Department				
4.	Professor-in-charge &Warden etc.				
5.	Member of Academic Council/Senate				
6.	Member of Executive Council/BoG				
7.	Member of Professional/Academic Bodies				
8.	Others				

6. (a) Academic/Teaching /Industrial Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration		Experience(In Years and Months
			From (Date)	To (Date)	

(b) Participation and contribution in relevant areas in higher education

	Organization	Area of specialization
Visiting Professor		
Resource Person		
Others (Specify)		

(c) Involvement with formulation of academic programmes

S.No.	Nomenclature of Innovative Academic programmes formulated	Date of approval by Senate	Year of Introduction

(d) Important MoUs formulated for academic collaborations

S.No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

(e) Position of Chairs (held)

S.No.	Name of Chair	Name of Agencies/Departments	Period of holding the Chair

7. International academic Exposure, if any

S. No.	Post/Assignment	Organization/ Institute	Area of Assignment	Duration		
				From	To	In Years & Months

8. Scholarly achievements

A. Contribution to Journals and Books

	Details
Books authored	
Editor in Chief	
Editorship	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

B. Publications

B.I Kindly provide list of scholarly publications in recognized professional and/or academic journals

Total Publications:

S.No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

B.II List of articles in popular magazines or newspapers

Total Articles:.....

S.No.	Date	Title	Name of Magazine/ Newspaper

C. Participation and scholarly presentations in conferences**C.I National**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

C.II International

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

D. Participation and contribution in National/International Fora in the area of your academic and professional expertise

		Number(s)
Plenary Lectures/invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

9. Research Projects

S.No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

10. Consulting experience**List key consulting assignments undertaken**

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

11. Experience in Outreach

List key outreach activities undertaken

S.No.	Client/ Organisation's name	Nature of activity	Duration

12. Experience in skill development, entrepreneurship development and technology business incubation

List key SDPs, EDPs and TBIs undertaken

S.No.	SDP, EDP and TBI	Nature of activity	Duration

13. Technologies developed and transferred / commercialized

S.No.	Technology	Client/ Organisation's name to whom transferred	Year of technology transfer

14. Honours /Awards & Fellowships for Outstanding Work

S.No.	Name of Award/Fellowship etc.	Elected/ Honorary Fellow	Awarded by	Year of Award

15. (a). Membership of Societies and their names

S. No.	Membership of Societies and their names

16. No. of Research Scholars successfully guided

Name of the Programme	Awarded (No.) (Under progress not to be included)

17. No. of Patents (Awarded / filed) and their Details

18. Strengths (justification in support of your candidature) (in 300 words)

19. Your Vision for the Institute (upto 500 Words)

20. Details of Referees, if any

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Director as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

Check List

- Certificate of Date of Birth
- Appointment letter to the present post
- Documents to support total experience as Professor or experience in food industry
- Documents to support educational qualification
- Documents to support administrative experience and responsibilities held
- Documents to support Academic/Teaching /Industrial Experience & responsibilities
- Documents to support participation and contribution in relevant areas in higher education
- Documents to support involvement with formulation of academic programmes
- Documents to support important MoUs formulated for academic collaborations
- Documents to support position of Chairs
- Documents to support International academic Exposure
- Documents to support contribution to Journals and Books
- Scholarly publications in recognized professional and/or academic journals
- Articles in popular magazines or newspapers
- Documents to support participation and scholarly presentations in national and international conferences
- Documents to support participation and contribution in National/International Fora
- Documents to support handling of Research Projects
- Documents to support Consulting experience
- Documents to support experience in Outreach
- Documents to support experience in skill development, entrepreneurship development and technology business incubation
- Documents to support technologies developed and transferred / commercialized
- Documents to support Honours /Awards & Fellowships
- Documents to support Membership of Societies
- Documents to support research guidance
- Documents to support Patents