

No. No. K-13/1/2019-PA
Government of India
Ministry of Food Processing Industries
Panchsheel Bhawan, August Kranti Marg
New Delhi-110049

Date: 27-03-2023

Corrigendum

SUBJECT: Engagement of Social Media Professionals on contract basis in the Ministry of Food Processing Industries — regarding.

In the Notice/Advertisement for interested and eligible social media professionals for engagement on Contract basis in the Ministry vide Notice dated 21.03.2023, some of the applicants have raised queries on the following points, and these are clarified/revised as under: -

S. No.	Clause content	Clarification/Correction
1.	Job portfolio of SMP (Content Writer-Hindi) (Page No.3 of the Notice)	The Sl. No. may be read as 4. The Job portfolio may be read as below – Content writing in Hindi for social media posts, prepare talking points for Senior Officers of the Ministry & press releases; ensure posting of events and posts on social media handles of the Ministry promptly
2.	Experience for the post of Social Media Professional for attaching with Ministers [Page No.3 of the Notice]	Experience: Minimum five years' experience Experience of working with Ministers/Govt. Departments will be added qualification
3.	Format for application [Annexure-I at page no.6 of the Notice]	Provision to mention Name of the Applicant was not mentioned earlier inadvertently. Hence, the revised format for application is attached.

Sreemathi

(Sreemathi Ghosh)

Under Secretary to the Government of India

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To

The Director , Admn., Department of Personnel and Training, Lok Nayak Bhawan, Near Khan Market, New Delhi - **It is requested to upload the Corrigendum in DoPT's Website.**

Copy to

NIC, MoFPI – for uploading the Corrigendum on the website of the Ministry.

Format for Application

- I. PHOTO (Self Attested)
 II. Name:
 III. Father's Name:
 IV. Date of Birth:
 V. Address for Correspondence:
 VI. Permanent Address:
 VII. Contact No. Landline: Mobile:
 VIII. Email: (it is mandatory to provide email id)

IX. Academic Qualification (In reverse order, starting from the latest) * -

S. No.	Degree on ward	Year	Subjects	University/ Institute	Class/ distinction Any Division (if any)	other information

[*Attach Self attested certificates]

X. Professional Qualification (in reverse order, starting from the latest) *:

S. No	Degree on	Year	Subjects	University / Institute	Class/distinction if Any	other information

[*Attach Separate copy if required]

XI. List of relevant technical and academic publications:**XII. Relevant experience:**

- No, of total years of experience and name of organizations.
- Year-wise tasks of similar nature carried out during last three years.
- Relevant experience of working for Govt Bodies,
- Works of similar nature in hand and the expected date of completion
- A short note on your suitability for the post.

XIII. Whether agreed to the terms and conditions indicated in the circular to which the proforma is annexed? (Your answer must be yes or No, otherwise application will be liable for rejection)

Name & Signature of the applicant

Date:
Place:

Note: - All documents must be self-attested