

**No. A-42013/28/2019-Estt.**  
Government of India  
Ministry of Food Processing Industries  
Panchsheel Bhawan, August Kranti Marg  
New Delhi – 110049  
\*\*\*\*\*

Dated: 27.06.2019

**OFFICE ORDER No. 92/2019**

In pursuance of DOP&T's OM No. T-27011/9/2019-Trg. (Asst. Secy.) dated 04.06.2019 and with the approval of the Competent Authority, the following Officers of IAS 2017 Batch are posted as Assistant Secretary in Ministry of Food Processing Industries w.e.f. 01.07.2019 or their actual date of joining, for a period of 13 weeks, i.e. upto 27.09.2019 and are allocated following items of work :

Sl. No.	Name of the Officer	Work allocated	Report to
1.	Shri K S Viswanathan (AP)	World Food India Nivesh Bandhu Portal	Shri K.B.Subramanian, Dir
2.	Shri Akshy Sridhar (Karnataka)	World Bank VAP	Shri Rakesh Sharma, DS
3.	Shri Rahul (PB)	Agro Processing Clusters	Shri Atul Saxena, Dir
		CEFPPC(Unit Scheme)	Dr. Atya Nand, DS

2. The group activity/project allocated to above Assistant Secretaries is "Improving Public Interface for MoFPI"
3. The Assistant Secretaries will be performing their duties with regard to the assigned Section In lieu of Section Officer/Assistant Director.
4. Shri Minhaj Alam (IAS, KL:96), Joint Secretary, MoFPI will work as Mentor for these Assistant Secretaries in this Ministry.
5. The above Officers will take part in all meetings chaired by Hon'ble Minister/ Hon'ble MoS / Secretary/ Addl. Secretary / Joint Secretary related to their Division. The above Officers are allowed to attend the plenary session and other meetings as assigned by DOP&T/Cabinet Secretariat.
6. Leave shall be granted only in very special circumstances which shall be forwarded to DOP&T for consideration.
7. The Annual Performance Appraisal Report (APAR) of the concerned Assistant Secretaries would be completed through Smart Performance Appraisal Report Recording Online Window (SPARROW).
8. GA Section will provide necessary facilities with regard to Office desk, Computer, CGHS Card, Canteen Facility, pick and drop facility etc.

*Handwritten signature*  
27/6/19

9. NIC Cell of the Ministry in coordination with Establishment Division will facilitate for Aadhaar attendance of the officers.
10. This issues with the approval of Secretary (FPI).

*Aard*  
*27/6/19*

(Dr. Atya Nand)

Deputy Secretary to the Government of India

**To:**

1. The Concerned IAS Officers of 2017 Batch.
2. The concerned officers, MoFPI
3. Shri Jagannath Srinivasan, Director (MM), Office of the Establishment Officer, North Block, New Delhi

**Copy for information:**

1. OSD to Hon'ble Minister (FPI)
2. OSD to Hon'ble MoS (FPI)
3. Sr. PPS to Secretary (FPI)
4. Sr. PPS AS (RS)
5. PPS to JS (MA)/ PPS to JS (RP) / PPS to EA (BKB) / Consultant to JS (AK)
6. All Divisions of MoFPI
7. NIC Division, MoFPI – with the request to upload it on intrafpi.
8. Hindi Division, MoFPI – for Hindi Version pls.